

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

November 11, 2013

7:30 PM

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF OCTOBER 14, 2013, SPECIAL HEARING MINUTES OF OCTOBER 24, 2013 and WORKSHOP MINUTES OF OCTOBER 28, 2013

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School..... Mrs. Christine Siegfried
Middle School Dr. Edward Donahue
Intermediate School Mr. Sean McGinty
Elementary Schools Mr. Samuel Hafner

- B. *Homebound Instruction*

*The Administration recommends approval of Homebound Instruction for student # 101301.

- C. *Waiver Agreement*

The Administration recommends approval of the attached waiver agreement for student #111301. (V, C)

- D. *Student Trip Request*

The Administration recommends approval of the following student trip request:

Southern Lehigh High School Speech and Debate Team to attend the Princeton Classic Invitational Tournament, Princeton, NJ, on December 6 through 8, 2013. (V, D)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of November 11, 2013. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the month of September, 2013. (VI, B)

VII. SUPPORT SERVICES

A. *MSDSonline Agreement*

The Administration recommends approval of a three year contract in the amount of \$21,783.00 with MSDSonline, 350 N Orleans St, Suite #950, Chicago, IL 60654 for hosting of online Right-to-Know compliance. The setup and first year hosting cost is \$14,885.00, followed by a yearly hosting fee of \$3,449.00. The contract has provisions for annual extensions. (VII, A)

B. *Compass Energy*

The Administration requests purchase acknowledgement of 20,053 dekatherm (dth) of natural gas with a total bundled cost of 4.469 per dth from Compass Energy, 77 West Broad Street, Bethlehem, PA 18018. The purchase made on October 21, 2013 was approved at the October 14, 2013 Board Meeting with an anticipated purchase cost of \$4.50 per dth being reported at that time.

VIII. PERSONNEL

A. *Certificated Staff*

1. *Childrearing Leave*

*The Administration recommends approval of the first period of childrearing leave for Michelle Conrad beginning October 28, 2013 through the end of the 2013-14 school year.

B. *Non-certificated Staff*

1. *Substitute Staff*

*The Administration recommends approval of the following substitute staff for the 2013-2014 school year: (VIII, B-1)

Lindsay Miller, Substitute Instructional Assistant, an hourly rate of \$15.31

Mary Meixner, Substitute Cafeteria Worker, an hourly rate of \$9.24

Karen Himmelsbach, Substitute Custodian, an hourly rate of \$14.41

Amy Angelone, Substitute Cafeteria Worker, an hourly rate of \$9.24

2. *Appointment*

*The Administration recommends approval of the following staff (*pending receipt of required documentation*): (VII, B-2)

Stephanie Muller, LTS Instructional Assistant (29 hour), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46, effective November 11, 2013 for the remainder of the 2013-2014 school year.

Terri Nair, Licensed Personal Care Assistant (10 month position, 7.5 hours/day), Lower Milford Elementary School, with an effective date to be determined.

3. *Resignation*

*The Administration recommends accepting the resignation of Joanne Gottier, Instructional Assistant, Southern Lehigh Middle School, effective October 18, 2013.

4. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of Lisa Dickinson, Instructional Assistant (3 hour), Joseph P. Liberati Intermediate School, for December 20, 2013.

C. *Extra-Compensatory Positions*

1. *2013-2014 Saturday Detention Proctors*

*The Administration recommends approval of the following Saturday Detention Proctors at \$40.09** per hour for the 2013-2014 school year:

Michael Bjelobrk

Brenton Ditchcreek

David Diaz

Stephanie Donald

Linda Gross

Jennifer Jaen

Wayne Langsdorf

Shannon Mauro

Jessica Mead

Bonnie Organski

Anne Sikorski-Schneider

Bradley Siesko

Justina Viola

** *This rate is for the 2012-2013 school year. The 2013-2014 rate will be determined after the 2013-2014 school year begins.*

2. *2013-2014 Coach Appointments*

*The Administration recommends approval of the following coaches for the 2013-14 school year (*pending receipt of required documentation*): (VIII, C-2)

Thomas Carlstrom MS Asst. Boys Basketball \$2545**

** *This rate is for the 2012-2013 school year. The 2013-2014 rate will be determined after the 2013-2014 school year begins.*

3. *Stipend Change*

*The Administration recommends approval for a change in the stipend amount for Kara Kernick, Winter Cheerleading Coach to the full stipend amount of \$2054. The stipend for Ms. Kernick was previously approved for 50% of the stipend at the October 14, 2013 Board meeting.

4. *Coach Resignation*

*The Administration recommends accepting the resignation of Melissa Ganter, JV Cheerleading Coach, effective November 7, 2013.

5. *Volunteer Coach*

*The Administration recommends approval of the following volunteer coach for the 2013-14 school year: (VIII, C-5)

Kimberly Kreider Swimming

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report.....Mrs. Christman (IX, B)

X. OLD BUSINESS

A. Renumbered Policies

The Administration recommends approval to renumber the following policies to align with the new Policy #200 Enrollment of Students approved on September 23, 2013: (X, A)

Policy #200.1 Pupils: *Admission of Students to Spanish Immersion Program (formerly Policy 201.1)*

Policy #200.2 Pupils: *Determination of Resident Status for District-Sponsored College Tuition (formerly Policy 202.1)*

Policy #200.3 Pupils: *Foreign Exchange Students (formerly Policy 202.2)*

XI. NEW BUSINESS

A. 2013-2014 SLEA Contractual Matrix

Approve the 2013-2014 SLEA contractual matrix as submitted. (XI, A-1) (XI, A-2)

B. Technology Pool Counsel Legal Services Consultation Agreement

The Administration recommends approval of the agreement with Sweet, Stevens, Katz & Williams, LLP. for technology legal services consultation in the amount of \$5000 for the 2013-2014 school year. (XI, B)

C. Student Expulsion

The Board of School Directors suspends the punishment of expulsion of Student # 111302 for a violation of the School District's Weapons Policy, Section 1317.2 of the Public School Code, and Section 912 of the Pennsylvania Crimes Code, subject to the recommendation of the Superintendent and the Waiver of Rights and Acceptance of the Terms and Conditions of Suspension of Expulsion signed by the Student and the Student's parent, as discussed by the Board in Executive Session held on October 24, 2013.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

- XIV. VISITORS' COMMENTS
- XV. EXECUTIVE SESSION
- XVI. OPEN SESSION
- XVII. ADJOURNMENT